

**BUFFALO GROVE PARK DISTRICT  
BOARD MEETING MINUTES  
MONDAY, FEBRUARY 25, 2013**

Commissioners Present: Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Absent: Richard Drazner

Staff Present: Executive Director Dan Schimmel, Director of Recreation and Facilities Ryan Risinger, Superintendent of Parks Bill Heider, Business Manager John Short, Superintendent of Facilities Kristy Vik, Public Relations and Marketing Manager Mike Terson and Administrative Assistant Martha Weiss

**CALL TO ORDER**

President Reiner called the Board Meeting to order at 8:15pm.

**Roll Call**

The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

Mike Schwartz, the spring intern, was present. Buffalo Grove Fitness Center staff Marcy Abrams, Andrew McDowell, Carol Lucido and Mike Schulewitz were also present. Mike Schulewitz, the new fitness center manager, gave a brief description of his prior work experience.

**APPROVAL OF THE WORKSHOP AGENDA**

Vice President Schmerer moved to approve the Board Meeting Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

**APPROVAL OF MINUTES**

**Approval of January 14, 2013 Workshop Minutes**

Commissioner Jacobson moved to approve the January 14, 2013 Workshop Minutes, seconded by Vice President Schmerer and passed with a voice vote.

**Approval of January 28, 2013 Workshop Minutes**

Commissioner Jacobson moved to approve the January 28, 2013 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

**Approval of January 28, 2013 Regular Board Meeting Minutes**

Commissioner Jacobson moved to approve the January 28, 2013 Regular Board Meeting Minutes, seconded by Commissioner Johnson and passed with a voice vote.

**TOPICS FROM THE FLOOR**

There were no topics from the floor.

**CORRESPONDENCE**

The Board was invited to the dinner honoring the part time staff on March 6. The Daily Herald announced that our Dance Studio received the Best of the Best Award. There were newspaper articles covering the renovation of Town Square at the Raupp Museum.

**ATTORNEY’S REPORT**

Attorney Bloomberg stated that there was no report for open meeting.

**COMMITTEE ACTION ITEMS**

**February Warrant 2013**

Commissioner Jacobson moved to approve the February warrant 2013 in the amount of \$1,463,375.45, seconded by Vice President Schmerer and approved with a roll call vote.

AYES: Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: Drazner

**January Financial Statement**

Commissioner Jacobson moved to approve the January Financial Statement, seconded by Commissioner Johnson and approved with a roll call vote.

AYES: Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: Drazner

**January Year to Date Statement**

Commissioner Jacobson moved to approve the January Year to Date Statement, seconded by Vice President Schmerer and approved with a roll call vote.

AYES: Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: Drazner

**CONSENT AGENDA**

Commissioner Jacobson moved to approve the Consent Agenda as proposed, seconded by Vice President Schmerer and approved with a voice vote.

- a. Third Quarter Administrative Work Plan
- b. Third Quarter Departmental Goals and Objectives
- c. Consent to Bid on Kilmer Park

**EXECUTIVE DIRECTORS REPORT AND DEPARTMENT OPERATION REPORTS**

Executive Director Schimmel is researching references for fundraiser counsel for the Performing Arts Center.

Business Manager Short reported that the budget for the next fiscal year will be delivered to the Board for the next meeting. He noted that the Park District is analyzing how many staff will be added to our health insurance plan because of changes to health insurance law.

Manager Terson reported that the summer brochure is going well. The spring fitness center book is coming out this week.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

There was no new business.

**EXECUTIVE SESSION**

Vice President Schmerer moved to enter into Executive Session at 8:37 pm for the purposes of Personnel and Semi-Annual Review of Executive Session Minutes, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: Drazner

President Reiner reconvened the Regular Board Meeting at 8:48 pm.

**ACTION TO BE TAKEN FROM CLOSED MEETING SESSION**

Vice President Schmerer moved to release the Executive Session Minutes of December 12, 2011 for public inspection because the minutes do not require confidential treatment, seconded by Commissioner Johnson and passed with a voice vote.

President Reiner announced that during Executive Session, the Board approved the Executive Session Minutes of June 25, 2012; July 23, 2012; August 13, 2012; September 10, 2012; November 26, 2013; January 14, 2013; and January 28, 2013 for content only and the need for confidentiality still exists as to all or part of the minutes.

**ADJOURNMENT**

Vice President Schmerer moved to adjourn the Regular Board Meeting at 8:50 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

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Secretary